NOTICE OF EXTRA-ORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Extra-Ordinary General Meeting of **Stellar Capital Services Limited** will be held on Tuesday, 16th August, 2022 at 05:00 P.M. (IST) through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") facility in accordance with the applicable provisions of the Companies Act, 2013 read with MCA General Circular No. 20/2020, 14/2020 and 17/2020 dated 5th May, 2020, 8th April, 2020 and 13th April, 2020 respectively, to transact the following Business:

The proceedings of the Extra-Ordinary General Meeting ("EGM") shall be deemed to be conducted at the Registered Office of the Company at 402, 4th floor, solitaire Plaza, M. G. Road, Gurgaon, Haryana-122002 which shall be the deemed venue of the EGM.

SPECIAL BUSINESS:

Item No. 1. <u>TO APPOINT STATUTORY AUDITOR TO FILL</u> <u>CASUAL VACANCY ON RESIGNATION</u>

To consider, and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of section 139 **2.** and 142 of the Companies Act, 2013 read with Companies (Audit and Auditors) Rules, 2014 (including any statutory modification or amendment thereto or re-enactment thereof for the time being in force) and all other applicable laws, if any, M/s. Goyal Nagpal & Co. (Firm Registration No.: 100515W) be and are hereby appointed as the Statutory Auditors of the Company on such remuneration as may be determined by the Board, to fill the casual vacancy in the office of Company's Statutory Auditor caused due to resignation of the existing Statutory Auditors, M/s. V.N. Purohit & Co., Chartered Accountants (Firm Registration No. 304040E) and they shall hold the till the conclusion of 28th Annual General Meeting to be held in the year 2022 and for a further period of two (2) years, from the conclusion of the 28th Annual General Meeting till the conclusion of the 30th Annual General Meeting of the Company to be held in the vear 2024.

RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby authorized to do all such acts, deeds and things including fixing the remuneration in consultation with the Statutory Auditors, which may be deemed necessary and expedient to give effect to this resolution."

By the order of the Board For Stellar Capital Services Limited

Sd/-Pranay Aneja Managing Director Date: 26.07.2022 Place: Gurgaon

NOTES:

1. In view of the outbreak of COVID-19 pandemic and its continuation in the current year, the Ministry of Corporate Affairs ("MCA") has vide its General Circular No. 02/2021 dated 13th January, 2021 General Circular No. 20/2020 dated 5th May, 2020 read together with General Circular Nos. 14/2020 dated 8th April, 2020, General Circular No. 17/2020 dated 13th April, 2020 (collectively referred to as "MCA Circulars") and Securities and Exchange Board of India ("SEBI") Circular No SEBI/HO/CFD/CMD1/CIR/P/2020/79 12th dated May, SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January, 2021 permitted the holding of this EGM through VC/ OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("the Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and the MCA & SEBI Circulars, the EGM of the Company is being held through VC/ OAVM, which does not require physical presence of members at a common venue

The procedure for participating in the meeting through VC/ OAVM is explained at Note No.15 below.

- 2. In compliance with applicable provisions of the Act read with the MCA and SEBI Circulars and the Listing Regulations, the EGM of the Company is being conducted through VC/OAVM. In accordance with the Secretarial Standard on General Meetings ("SS-2") issued by the Institute of Company Secretaries of India ("ICSI") read with Clarification/Guidance on applicability of Secretarial Standards 1 and 2 dated 15th April, 2020 issued by the ICSI, the proceedings of the EGM shall be deemed to be conducted at the Registered Office of the Company which shall be the deemed venue of the EGM.
- 3. An Explanatory Statement pursuant to Section 102 (1) of the Companies Act, 2013 read along with Secretarial Standard 2 as issued by Institute of Company Secretaries of India (ICSI) and Regulation 36 of SEBI (LODR) Regulations, 2015 setting out the material facts relating to the Special Business to be transacted at the meeting is is annexed hereto.

4. Electronic Dispatch Of Notice

In line with the Ministry of Corporate Affairs (MCA) Circulars dated May 05,2020 and January 13, 2021 and SEBI Circular no. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 and SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 and Pursuant to Section 101 and 136 of the Act read with the relevant Rules made thereunder, Regulation 36 of Listing Regulations and SS-2, the copy of Annexures thereto and this Notice of the EGM are being sent by electronic mode only to those Members whose e-mail addresses are registered with the Company /

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Depositories unless any member has requested for a physical copy of the same. The Notice can also be accessed from the website of the Company at www.stellarcapital.in and from the website of Stock Exchange i.e. BSE Limited at www.bseindia.com.

The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by Member holding shares in:

- Demat form to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts and
- Physical form to submit copies of PAN of all shareholders and original cancelled cheque of first shareholder along with copy of Pass Book or Bank Statements to the RTA.

5. PROXY/AUTHORIZED REPRESENTATIVE

A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF/ HERSELF AND SUCH PROXY NEED 8. NOT BE A MEMBER OF THE COMPANY.

SINCE THIS EGM IS BEING HELD PURSUANT TO THE MCA AND SEBI CIRCULARS THROUGH VC/ OAVM, THE REQUIREMENT OF PHYSICAL ATTENDANCE OF MEMBERS HAS BEEN DISPENSED WITH. ACCORDINGLY, IN TERMS OF THE MCA CIRCULARS, THE FACILITY FOR APPOINTMENT OF PROXIES BY THE MEMBERS WILL NOT BE AVAILABLE FOR THIS EGM AND HENCE THE PROXY FORM, ATTENDANCE SLIP AND ROUTE MAP OF EGM ARE NOT ANNEXED TO THIS NOTICE.

Corporate/ Institutional Members are entitled to appoint authorised representatives to attend the EGM through VC/ OAVM on their behalf and cast their votes through e-voting or by show of hands or through registered mail id during the EGM. Corporate/ Institutional Members (i.e. other than individuals/ HUF, NRI, etc.) are required to send a scanned 10. In order to serve the shareholders effectively and for copy of the Board Resolution/ Authority Letter, etc., on Stellar@lahag.com authorising their representative to attend the EGM through VC/ OAVM on their behalf and to vote through e-voting during the EGM.

In case of joint holders attending the EGM, only such joint 11. Members who wish to make nomination for the shares held holder who is higher in the order of names will be entitled to vote.

Members of the Company under the category of Institutional Shareholders are encouraged to attend and participate in the EGM through VC/ OAVM and vote thereat.

6. In view of the massive outbreak of the COVID-19 pandemic, social distancing has to be a pre-requisite.

Pursuant to the above mentioned MCA Circulars, physical attendance of the Members is not required at the EGM, and

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attendance of the Members through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Act.

7. CUT OFF DATE:

This Notice is being sent to all the members only through electronic mode whose name appears as on 22nd July, 2022 in the register of members or beneficial owners as received from M/s Skyline Financial Services Private Limited, the Registrar and Transfer Agent of the Company.

A person whose name is recorded in the Register of members or in the register of beneficial owners maintained by the depositories as on 09th August, 2022 (the "Cut- off Date") only shall be entitled to vote by show of hands or through registered mail id during the EGM. The voting rights of Members shall be in proportion to their share of the paidup equity share capital of the Company as on the Cut Off date. A person who is not a Member on the cut-off date should accordingly treat this Notice as for information purposes only.

COMMUNICATION TO MEMBERS

With a view to use natural resources responsibly, we request shareholders to update their email address, with their Depository Participants to enable the company to send communications electronically.

Members may also note that the Notice of EGM will be available the website on company's https://www.stellarcapital.in/investors-info/

- 9. Members seeking any information or clarification on the accounts are requested to send written queries to the Company on email Id of the Company "stellarcapital@yahoo.in" atleast 10 days before the date of the meeting to enable the management to keep the required information available at the meeting.
- administrative convenience, members are requested to notify multiple folios standing in their name for consolidation, if any, to the Secretarial Department at stellar@lahag.com immediately.
- in the Company may kindly send the details in the form as prescribed under the Companies Act, 2013 and the Rules framed there under to the Registrars of the Company.

12. PROCEDURE FOR INSPECTION OF DOCUMENTS:

The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of Companies Act, 2013 and relevant documents referred to in this Notice of EGM and Explanatory Statement, will be

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available electronically for inspection by the Members during the FGM

All documents referred to in the Notice will also be available for electronic inspection without any fee by the Members from the date of circulation of this Notice up to the date of EGM, i.e. 16th August, 2022. Members seeking to inspect such documents can send an email to Company's email id: stellar@lahag.com.

Members are requested to support the Green Initiative by registering/ updating their e-mail addresses, with the Depository Participant (in case of Shares held in dematerialised form) or with Skyline Services private Limited (in case of Shares held in physical form).

13. <u>INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE EGM</u> THROUGH VC/ OAVM:

1. Detailed instructions for the Members to join the meeting are given below:

OPTION 1:

Joining from Laptop or Computer (having access to • webcam)

Step 1: Before joining a Zoom meeting on a laptop or computer, you can download the Zoom app from the following link:

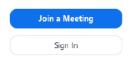
https://zoom.us/download (Zoom Client for Meetings)

Otherwise, you can download and install Zoom from Google Chrome or any other internet surfing site.

Step 2: Open the Zoom desktop client

Step 3: Click Join a Meeting if you want to join without signing in





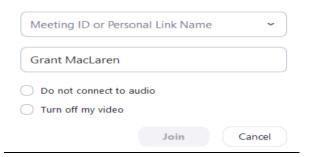
Or Sign in to zoom using your registered Mail ID (if applicable) then click Join



Step 4: Enter the Meeting ID number (830 2264 5661) and Passcode (1YmRMT). Click Join and make sure access is given to the microphone (to speak) and camera (to see).

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Join a Meeting



OPTION 2:

Joining from Mobile Phone

Step 1: Download the Zoom Mobile App from the Application Store (e.g. Google Play Store, iOS App Store, as applicable. Step 2: Join a meeting using one of these methods:

- Tap Join a Meeting if you want to join without signing in.
- Sign in to Zoom then tap Join.

Step 3: Enter the meeting ID number (830 2264 5661) and Passcode (1YmRMT. and your display name

Step 4: Tap Join Meeting

Further, Members will be required to allow Camera and use Internet audio settings as and when asked while setting up the meeting on Mobile App or Desktop Application, as the case may be.

OTHER INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE EGM THROUGH VC / OAVM ARE AS UNDER:

- Facility of joining the EGM through VC / OAVM shall open 15 minutes before the time scheduled for the EGM and will be available for all the Members.
- 2. Members who would like to express their views or ask questions during the EGM may raise their hands during the meeting or may also use chat facility.
- 3. Members will be able to attend the EGM through VC / OAVM and vote on the resolutions by show of hands or by using their registered mail ID.
- Please note that no person other than the respective Member shall have access to place from where the Member is participating during the meeting.
- 5. In case of any queries relating to joining the Meeting through Electronic mode or any technical assistance to access and participate in the meeting through VC is required, or mail us their queries on "stellar@lahag.com".
- 6. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/ Video loss due to fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- . Members are requested to have the display name as

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metioned in the list of shareholders to avoid unnecessary delay in joining the meeting.

14. VOTING THROUGH ELECTRONIC MEANS:

ATTENDING THE EGM: Members will be provided with a facility to attend the EGM through zoom platform provided as detailed above in point no. 17.

E-Voting:- In compliance with the provisions of section 108 of the Companies Act, 2013, the Companies (Management and Administration) Rules, 2014, amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations & Disclosure Requirement) Regulations,2015, shareholders are provided with the facility to cast their vote electronically, through the e-voting services provided by Central Depository

The procedure and instructions for e-voting are as follows:

- Step-1 The shareholders should log on to the e-voting website **www.evotingindia.com**.
- Step-2 Click on "Shareholders/ Member" tab.
- Step-3 Now enter your User-ID.
- i) For CDSL: 16 digits beneficiary ID,
- ii) For NSDL: 8 Character DP ID followed by 8 Digits Client ID,

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Services Limited **(CDSL)** in respect of all resolutions set forth in this Notice.

In terms of the SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 9th December, 2020 on"e-Voting facility provided by Listed Companies", e-Voting process has been enabled to all the individual Demat account holders, by way of single login credential, through their Demat accounts /websites of Depositories/ DPsin order to increase the efficiency of the voting process. Individual Demat account holders would be able to cast their vote without having to register again with the e-Voting service provider ("ESP") thereby not only facilitating seamless authentication but also ease and convenience of participating in e-Voting process.

Shareholders are advised to update their mobile number and e-mail ID with their DPs in order to access e-Voting facility iii) Members holding shares in Physical Form should enter Folio Number registered with the Company.

- Step-4 Next enter the Verification Code as displayed and Click on Login.
- Step-5 If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.

• Step-6 If you are a **first time user** follow the steps given below:

		For Shareholders holding shares in Demat Form other than individual and Physical Form
PAN		Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat
		shareholders as well as physical shareholders)
	•	Shareholders who have not updated their PAN with the Company/ Depository Participant are requested to
		use the sequence number sent by Company/ RTA or contact Company/ RTA.
Dividend		Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat accoun
Bank		or in the company records in order to login.
Details		
	•	If both the details are not recorded with the depository or company, please enter the member id / folio
OR Date	•	number in the Dividend Bank details field as mentioned in instruction.
of Birth	۱	
(DOB)		
, ,		

- Step-7 After entering these details appropriately, click on "SUBMIT" tab.
- Step-8 Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- Step-9 For Members holding shares in physical form, the details can be used only for e- voting on the resolutions contained in this Notice.

- Step -10 Click on the EVSN < STELLAR CAPITAL SERVICES LIMITED>on which you choose to vote.
- Step-11 On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/ NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- Step-12 Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- Step-13 After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- Step-14 Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- Step-15 You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- Step-16 If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.

15. E-VOTING PERIOD

The E-voting period commences on 13th August, 2022 (09:00 am IST) and ends on 15th August, 2022 (5:00 pm IST).

During the aforesaid period, Members of the company holding shares in physical form or dematerialization form, as on cut off date i.e. 09th **August, 2022** may opt to cast their votes through electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

> User ID and Password for the members who became Members after dispatch of EGM notice

Persons who have acquired shares and became members of the Company after the dispatch of the notice of EGM but before the cut- off date of 09th **August, 2022**, may obtain their user ID and password for e-voting from the Company's Registrar and Share Transfer Agent or CDSL.

➤ Queries in relation to E-voting:

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

16. SPEAKER REGISTRATION BEFORE EGM

Members of the Company who would like to speak or express their views or ask questions during the EGM may register themselves as speakers by sending an email to Company's email id: stellarcapital@yahoo.in upto Tuesday, 09th August, 2022 (5:00 p.m. IST). Those Members who have registered themselves as a speaker will only be allowed to speak/ express their views/ ask questions during the EGM provided they hold shares as on the cut-off date. The Company reserves the right to restrict the number of speakers depending on the availability of time at the EGM.

17. **VOTING DURING THE EGM**

- 1. Members who would like to express their views or ask questions during the EGM may raise their hands during the meeting or may also use chat facility.
- 2. Members will be able to attend the EGM through VC / OAVM and vote on the resolutions by show of hands or by using their registered mail ID.
- 3. Please note that no person other than the respective Member shall have access to place from where the Member is participating during the meeting.

18. <u>SCRUTINIZER</u>

M/s KUNDAN KUMAR MISHRA & ASSOCIATES, Company Secretaries was appointed as scrutinizer ("Scrutinizer") for scrutinizing the voting process in a fair and transparent manner.

The Scrutinizer will, after the conclusion of the e-voting at the Meeting, scrutinise the votes cast through VC/OAVM at the Meeting and make a consolidated Scrutinizer's Report and submit the same to the Chairman of the Company or any other person of the Company authorised by the Chairman, who shall countersign the same. The Results shall be declared within two working days of conclusion of the Meeting.

Voting is provided to the members through e-voting and by show of hands or by registered mail id during the Extra-Ordinary general meeting of the Company. A member can opt for only one mode of voting i.e. either through e-voting or by show of hands or by registered mail id during the extra-ordinary general meeting of the Company. If a member casts votes by both modes, then voting done through e-voting shall prevail.

19.DECLARATION OF RESULTS

The Voting Results on above resolutions shall be submitted to the BSE Limited within two working days of conclusion of the Meeting of the Company. The Results of voting will be declared and the same along with Scrutinizer's Report(s) will be placed on the website of the CDSL and the Company's website www.stellarcapital.in immediately after the result is declared by the Chairman.

EXPLANATORY STATEMENT

ANNEXURE TO NOTICE EXPLANATORY STATEMENT UNDER SECTION 102(1) OF THE COMPANIES ACT, 2013

The following Explanatory Statement sets out all the material facts relating to the Item No. 3 of the accompanying notice dated 26th July, 2022.

ITEM NO:1

Pursuant to the provisions of Sections 139, 141, 142 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") and the Companies (Audit and Auditors) Rules, 2014, as amended, M/s. V.N. Purohit & Co., Chartered Accountants (Firm Registration No. 304040E) was appointed as the Statutory Auditors of the Company by the Members at the 24th Annual General Meeting for a term of 5 (Five) years i.e. from the conclusion of 24th (Twenty fourth) Annual General Meeting till the conclusion of 29th Annual General Meeting of the Company.

Further, It was informed that as per RBI circular (Ref.No.DoS.CO.ARG/ SEC.01/08.91.001/2021-22) dated 27th April, 2021, one audit firm can concurrently take Statutory audit of maximum of *eight* NBFCs during a particular year. Since, V. N. Purohit & co. (Statutory Auditor of the Stellar Capital Services Limited) reached the above-mentioned Ceiling Limit, had tendered their Resignation from their position of statutory auditor of the company.

Further the Reserve Bank of India ("RBI") issued a Notification RBI/2021-22/25 Ref. No. DoS. CD.ARG/SEC.01/08.91.001/2021-22 dated 27th April 2021 ('Notification') for appointment of Statutory Central Auditors (SCAs)/Statutory Auditors ("Statutory Auditors") of Commercial Banks (excluding RRBs), UCBs and NBFCs (including HFCs) ("RBI Guidelines"). That states a NBFC can appoint Statutory Auditors for a continuous period of maximum three years, subject to the firms satisfying the eligibility norms on a continuous basis.

Accordingly, M/s. Goyal Nagpal & Co. (Firm Registration No.: 100515W) were appointed in the Board Meeting as Statutory Auditors of the Company till the conclusion of 28th Annual General Meeting to be held in the year 2022 and for a further period of two (2) years, from the conclusion of the 28th Annual General Meeting till the conclusion of the 30th Annual General Meeting of the Company to be held in the year 2024.

M/s. Goyal Nagpal & Co. (Firm Registration No.: 100515W) have consented to the said appointment and confirmed that their appointment, if made will be within the limits specified under section 141(3)(g) of the Act and will be in compliance with the eligibility criteria / requirements specified under the Companies Act, 2013 and the RBI Guidelines.

The change / appointment of Statutory Auditors of the Company is to comply with RBI Guidelines and for no other reasons.

Brief profile of Goyal Nagpal & Co. are as under

M/S. Goyal Nagpal & Co. is a partnership firm of Chartered Accountants established in 2013 to render timely, independent and objective counsel in the areas pertaining to accounting, auditing, taxation and management consultancy. For last few years, without undermining the importance of traditional areas of the practice such as Internal Audit, Statutory Audit, Domestic Taxation etc., the focus of the firm has been in the non-traditional areas such as Ind-AS Implementation, Valuations, Due Diligence, Mergers and Acquisition Support and Other variants of Audit, (like Concurrent Audit, Management Audit etc.). Our clients demand and we provide the special qualities of professional rigor, confidentiality and integrity required by the clients of all forms and sizes.

Appointment of Statutory Auditors due to casual vacancy requires the approval of shareholders. Hence, the Board recommends this resolution set out in Item No. 1 as an Ordinary Resolution for approval of the Members.

None of the Directors, Key Managerial Personnel of the Company and their relatives are, in any way, concerned or interested, financially or otherwise, in the Resolution, as set out at Item No. 1 of the Notice.

By the order of the Board of Directors For Stellar Capital Services Limited

Sd/-Pranay Aneja Managing Director

Date: 26.07.2022 Place: Gurgaon